

## **MINUTES OF REGULAR MEETING BOARD OF TRUSTEES**

A regular meeting of the Board of Trustees of the Kalamazoo Valley Community College was held on Tuesday, May 9, 2023, at the Kalamazoo Valley Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in the Paul D. Jackson Board Room.

Chairperson Stinson convened the meeting at 7:30 a.m. and led everyone in the reciting of the Pledge of Allegiance.

### **ROLL CALL**

**Present:** Chairperson Stinson, Trustees Buck, DeLuca, Farmer, Gustas, Miller, and Patton  
L. Marshall Washington, President  
Tracy Labadie, Recording Secretary

**Other Attendees:** Dannie Alexander, VP for Campus Planning and Operations  
Nkenge Bergan, Associate VP of Student Development/Special Asst to Provost  
Erin Bishop, Administrative Manager – President’s Office  
Linda Depta, Executive Director of Foundation & Director of Development  
Paige Eagan, Provost and VP for Instruction and Student Services  
Aaron Hilliard, VP for Human Resources  
Craig Jbara, VP for Strategic Business & Community Development  
Brian Lueth, VP for Finance and Business  
Scott Myers, Humanities Faculty  
Sean Gordon, Public Safety  
Tim Welsh, VP for Information Technology  
Jenny Ott, Communications Faculty  
Evan Pauken, Director of Institutional Effectiveness

### **APPROVAL OF AGENDA**

It was **MOVED** by Trustee Farmer, **SECONDED** by Trustee Buck, and **CARRIED** that the agenda be approved as presented.

## **PUBLIC HEARING – PROPOSED 2023-2024 BUDGET**

At 7:31 a.m. Chairperson Stinson declared the Public Hearing on the Kalamazoo Valley Community College 2023-2024 proposed budget open and called on President Washington for a report on the publication of Notice of Hearing:

Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2023-2024 budget prior to its final adoption. In accordance with the statutes, notice of this public hearing was published in the Kalamazoo Gazette via MLive on Monday, May 1, 2023, a newspaper of general circulation within the community college district and copies of the proposed budget were made available at the Office of the President for inspection by the public. Copies of the proposed budget are available for any persons present at the public hearing who desire to have a copy.

Chairperson Stinson called on Treasurer Gustas and Brian Lueth, Vice President for Finance and Business to present the budget. Treasurer Gustas and Brian Lueth presented the proposed 2023-2024 budget. The Chairperson invited questions relative to the budget. There were no questions. There being no further discussion, the Chairperson declared the Public Hearing for the Kalamazoo Valley Community College 2023-2024 Proposed Budget closed at 7:39 a.m.

## **CONSENT AGENDA**

Secretary Miller presented the Consent Agenda Items. It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Patton and **CARRIED** that the Consent Agenda Items for May 2023, including the Secretary's Report, the Treasurer's Report, the Personnel Report and the Course and Curriculum Report be approved.

## **PUBLIC PARTICIPATION**

No one was present who desired to address the Board.

## **INFORMATION ITEMS**

### **Kalamazoo Valley Museum Advisory Board Report**

Chairperson Stinson presented a summary of the April 2023 Kalamazoo Valley Museum Advisory Committee Meeting.

### **The Career and Community Training Advisory Board Report**

Trustee Gustas presented a summary of the April 2023 Career and Community Training Advisory Board Meeting.

**KVCC Foundation Board Meeting Report**

Trustee Miller presented a summary of the May 2023 Kalamazoo Valley Foundation Board Meeting.

**President’s Report**

Chairperson Stinson called on President Washington to present the President’s Report for the month of May.

President Washington presented an update on the Strategic Plan and unit master plans, provided updates on the Board Ends Statements, reviewed highlights from the President’s Report and distributed the Board Calendar.

**ACTION ITEMS**

**Proposed 2023-2024 Budget**

It was **MOVED** by Trustee Gustas, and **SECONDED** by Trustee DeLuca that the General Appropriations Act Resolution be adopted:

The resolution was declared ADOPTED by the following roll call vote:

AYES: 7                      NAYS: 0                      ABSTENTIONS: 0                      ABSENT: 0

A copy of the approved General Appropriations Act Resolution is attached.

**Establishment of Millage for 2023-2024 Levy**

It was **MOVED** by Trustee Farmer and **SECONDED** by Trustee Buck that the resolution for the establishment of the millage for the 2023-2024 levy be adopted:

The resolution was declared ADOPTED by the following roll call vote:

AYES: 7                      NAYS: 0                      ABSTENTIONS: 0                      ABSENT: 0

A copy of the approved Levy Resolution is attached.

**OTHER ITEMS**

**FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS**

No additional items were discussed.


**ADJOURNMENT**

It was **MOVED** by Trustee Patton, **SECONDED** by Trustee Farmer, and **CARRIED** to adjourn the meeting. Chairperson Stinson declared the meeting adjourned at 8:42 a.m.




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Lucinda M. Stinson, Chairperson



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Susan Miller, Secretary



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Tracy Labadie, Recording Secretary

**Kalamazoo Valley Community College  
General Appropriations Act Resolution**

WHEREAS, the Board of Trustees in accordance with applicable law has authorized and directed the President to prepare a proposed budget for the 2023-2024 fiscal year; and

WHEREAS, copies of the proposed budget have been available to the public in the Office of the President of the College since May 1, 2023, and

WHEREAS, the Board has on this date held a public hearing on its proposed budget pursuant to a Notice of Public Hearing published in the Kalamazoo Gazette, a newspaper of general circulation within the Community College District; and

WHEREAS, the Board is required by law to adopt its budget prior to the beginning of the next ensuing fiscal year;  
**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The proposed 2023-2024 budget, as submitted, is hereby adopted as the budget of the Kalamazoo Valley Community College District for the fiscal year beginning July 1, 2023.

2. Of the total revenues and unappropriated fund balances estimated to be available for appropriations in the General Fund; Designated Fund; Auxiliary Services Fund; Plant Development Fund (College); Plant Development Fund (Museum); Plant Debt Retirement (College); Plant Renewals, Modifications and Replacement Fund (College); and Plant Renewals, Modifications and Replacement Fund (Museum); for the 2023-2024 fiscal year, the Board hereby appropriates the following amounts; namely, General Fund, \$66,934,491; Designated Fund, \$1,405,995; Auxiliary Services Fund, \$7,316,248; Plant Debt Retirement (College) \$837,862; Plant Renewals, Modifications and Replacement Fund (College), \$4,627,864; and Plant Renewals, Modifications, and Replacement Fund (Museum), \$194,082; which amounts may be expended for the purposes more fully set forth in the budget as adopted.

3. A true copy of the budget as adopted shall be attached to and made a part of the official minutes of this meeting.

Dated: May 9, 2023

  
Susan Miller, Secretary  
Board of Trustees

The resolution was declared ADOPTED by the following roll call vote:

AYES:                      NAYS:                      ABSTENTIONS:                      ABSENT:

**CERTIFICATE**

The undersigned does hereby certify that she is the Secretary of the Board of Trustees of Kalamazoo Valley Community College, Counties of Kalamazoo, Barry, Calhoun, St. Joseph, and Van Buren, Michigan, and that the foregoing is a true and exact copy of a Resolution adopted by the Board of Trustees of the Kalamazoo Valley Community College District at its regular meeting on May 9, 2023.

  
Susan Miller, Secretary  
Board of Trustees

**Kalamazoo Valley Community College  
Levy Resolution**

WHEREAS, the Board has adopted a budget for the 2023-2024 fiscal year in order to adequately fund the educational program of the Community College District; and

WHEREAS, the Board is required by law to determine the total taxes required by the 2023-2024 fiscal year and to certify the approved tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township in which territory of the Community College District is situated within the time provided by law; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A total of 2.7802 mills shall be levied in 2023 on all property within the Community College District for general operating purposes.
2. The president of the college, or his designee, is authorized and directed to certify the tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township situated within the Community College District in the manner and time provided by law.
3. It is hereby certified pursuant to Act 35, 1979 Michigan Public Acts, as amended, that the requested millage may be reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution, as amended.

Dated: May 9, 2023

  
Susan Miller, Secretary  
Board of Trustees

The resolution was declared ADOPTED by the following roll call vote:

AYES:

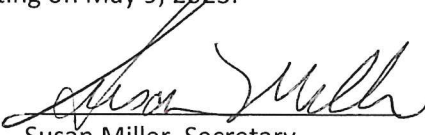
NAYS:

ABSTENTIONS:

ABSENT:

**CERTIFICATE**

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Susan Miller, Secretary  
Board of Trustees